

Bredgar Parish Council
AGM
Agenda
Wednesday 15th May 2024 at 7.30pm
Bredgar Village Hall

Dear Councillor,

The next Bredgar Parish Council AGM has been arranged for Wednesday 15th May 2022 at 7.30pm in Bredgar Village Hall.

Please let me know if you are unable to attend.

Yours sincerely,

AGENDA

1. Apologies

2. Declaration of members' personal and prejudicial interests:

3. Declaration of any intention to record or film the PC meeting by any member of the Council or member of the public.

The duration of the meeting will be two hours. Any business not completed within that period will be carried over to the next meeting.

4. Election of Officers.

Chairman: Proposed Seconded

Joint V. Chair: Proposed Seconded

Joint V. Chair: Proposed Seconded

5. Elect Councillors to roles.

6. Minutes of the previous meeting held on 6th March 2024 and matters arising from these minutes.

7. Police Report

8. Authorisation of Accounts

PAYMENTS

01/03/24	Bredgar Farmshop	PO Rent	200.00
01/03/24	EDF	Pond Electricity	17.00
07/03/24	Comm Ser Ltd KCC	Grds Maint	460.73
07/03/24	T. Hudson	Honorarium	433.00

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13/03/24	SBC	Grds Maint	3513.61
13/03/24	T. Hudson	Postage/ink	148.52
19/03/24	SBC	Bredgar Bk Printing	498.00
25/03/24	TPJones LLP	Accountant	85.92
31/03/24	Unity Trust	Service Charge	3.96
01/04/24	Bredgar Farmshop	PO Rent	200.00
01/04/24	EDF	Pond Electricity	17.00
02/04/24	Ask A Gardener	Village Maint	150.00
03/04/24	Eventbright	Training	52.04
09/04/24	Hugofox	Website Subs 3 yrs	647.68
12/04/24	KALC	Subs	338.16

RECEIPTS

20/03/24	EDF	Refund	122.71
25/03/24	Bredgar Cricket Club	Rec Grd Rent	50.00
11/04/24	NSI	Compensation	75.00

9. Finance

Banking Update

Insurance Renewal

Annual Accounts for the year ending 31/03/2024:

10. Financial Regulations Review and approval.

11. Review the effectiveness of the system of Internal Control and consideration of the Statement of Internal Control (SIC) in support of the Annual Governance Statement. Approve SIC.

12.

- Approval of the Annual Governance Statement for 2023-2024
- Section 1 of the AGAR for the year ending 31st March 2024.
- The Chair of the meeting and the clerk to sign and date
- Confirm or not that the Council has published the required Transparency Code information on the Council's website and is up to date.

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13.

- **Approval of the Accounting Statements for 2023-2024**
- **Section 2 of the AGAR for the year ending 31st March 2024**
- **Supporting Bank Reconciliation as of 31st March 2024**
- **Explanation of the significant variations from last year (2022-2023) to this year (2023-2024).**
- **The chair of the meeting to sign and date plus minute reference.
(Clerk has signed after preparing the Statement)**

14.

Consideration that the Council does not meet the criteria for exemption for 2023-2024 and cannot certify itself exempt from the 'limited assurance review'. Therefore the AGAR must be submitted to the external auditors, Mazars, and published on the website.

15. Note the proposed dates for the Exercise of Public Rights.

**16. Planning Matters
Highsted Park
Bredgar House**

**17. Cemetery
Cemetery Fees Review**

18. Reports from Councillors

19. Community Assets

20. Any Other Business

21. Date of the next meeting – 14th August 2024.