

Bank reconciliation – pro forma

Name of smaller authority: BREDGAR PARISH COUNCIL

County area (local councils and parish meetings only): SWALE, KENT

Financial year ending 31 March 2018

Prepared by TERESA HUDSON RFO (Name and role)

Date 11/04/2018

Balance per bank statements as at 31 March 2018:

CURRENT ACCOUNT
NS&I Inv. ACCOUNT

9812 26^E
7070 23^E

Petty cash float (if applicable) 0

16882.49

Less: any un-presented cheques at 31 March 2018

(1713.64)

(1713.64)

Add: any un-banked cash at 31 March 2018 0

Net balances as at 31 March 2018 (Box 8)

15168.85

The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:

CASH BOOK:

Opening Balance 1 April 2017 (Prior year Box 8)

10663.80
14906.71

Add: Receipts in the year

10401.26

Less: Payments in the year

Closing balance per cash book (receipts and payments book) as at 31 March 2018 (must equal net balances above – Box 8)

15169.25

(See [example](#) for guidance if required)