

## Bank reconciliation – example

This reconciliation should include all bank and building society accounts, including short term investment accounts. It must agree to Box 8 in the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis

|   |                         |           |                  |
|---|-------------------------|-----------|------------------|
| Name of smaller authority:  | BREDGAR PARISH COUNCIL  |           |                  |
| County area (local councils and parish meetings only):  | KENT                    |           |                  |
| Financial year ending 31 March  | 2022                    |           |                  |
| Prepared by (Name and Role):  | TERESA HUDSON CLERK/RFO |           |                  |
| Date:   | 05.04.2022              |           |                  |
|   |                         | £         | £                |
| Balance per bank statements as  | 31/03/22                |           |                  |
| a.g. Current Account  |                         | 13,176.12 |                  |
| High Interest Account   |                         | -         |                  |
| Building Society Premium Account  |                         | 7,230.87  |                  |
|   |                         |           | 20,406.99        |
| Petty cash float (if applicable)  |                         |           | -                |
| Less: any un-presented cheques at 31.03.2022<br>(normally only current account)<br>Cheque number                    |                         |           |                  |
|   |                         |           |                  |
| Add: any un-banked cash as at 31 31 03 2022<br>e.g. Allotment rents banked 30/3/xx (but not credited until 2 April) |                         |           |                  |
|   |                         |           |                  |
| Net balances 31.03.2022   |                         |           | <u>20,406.99</u> |

4/5/2022