

**Bredgar Parish Council - September Clean (BPC-SC) – Litter Pick  
27<sup>th</sup> September 2020 from 10:30am to 2:00pm**

**Participant Instructions / Pre Event Communication**

**This event is part of the national Keep Britain Tidy Great British September Clean campaign.**

**Please do not be put off of supporting this event because of receiving these instructions.** We are required to share them with you as responsible organisers of the event and to borrow some equipment from Swale Borough Council. Normally we would have simply gathered everyone together at the start for a pre-activity briefing, but due to limiting the risks of Coronavirus we have decided to provide participants with this written version.

**The instructions below are simple, straight forward common sense and are not onerous and should only take a few minutes to be read.**

**Event Coordination**

- On the day the event will be coordinated from the Village Hall Car Park. Participants will all receive a pre-event communication of these instructions or be told where they can be viewed.
- There will be a register of participants and a list of locations being cleaned.

Please report where you will be litter picking in advance of the event. This should be done to Stephen Parfitt on 01622 884362, Mobile 07886 598142 or email [bpc.parfitt@gmail.com](mailto:bpc.parfitt@gmail.com).

On the day of the event please report when you start and finish Litter Picking. This can be done in person at the Village Hall Car Park or by text/phone to Brian Clarke – Mobile 07753 332229, email [bpc.clarke@gmail.com](mailto:bpc.clarke@gmail.com).

- Sacks and Personal Protective Equipment will be available from the Village Hall Car Park.
- A First Aid Kit will be available from the Village Hall Car Park.
- A car and trailer will collect filled sacks from the verges of all roads after 2:00pm. When bags have been filled please leave them safely and visibly on the verge for collection.
- Biffa will be removing the collected litter from three locations on Monday 28<sup>th</sup> September. The locations are by the Recreation Ground entrance bin, Primrose Lane grass triangle near M2 and near to Trundlewood Farm drive on Swanton Street.

**COVID 19 / Coronavirus**

- Participants must adhere to government rules and guidelines that are in place at the time of the event.
- Limit any gathering to six or less people. Only 5 or less people respecting social distancing of 2 metres should approach the central coordinator in the Village Hall Car Park during the event.
- Maintain social distancing.

- Use any anti-bacteria or cleansing products provided to sanitise equipment.

### **Personal Protective Equipment**

- If possible, participants are requested to provide their own Heavy Duty Protective Gloves.
- Litter Pickers, Gloves and High Visibility Vests must be used and will be available from the Village Hall Car Park. These items must be returned. BPC will have to pay SBC for some of the equipment if it is not returned.
- Footwear - wear strong, sensible footwear (boots, Wellingtons) with adequate grip – no open-toe footwear.
- Please wear appropriate clothing for the weather conditions on the day.

### **Sharps Procedure**

- Don't pick up sharp objects (glass, nails etc.) with your hands – use litter pickers.
- If discovered hypodermic needles must not be picked up or touched under any circumstances. Locations should be noted and reported to Swale Borough Council on 01795 417888 or BPC-SP.

### **Hygiene, Bio Hazards and Chemicals Procedure**

- Objects - faeces, vomit, used condoms and containers of chemicals etc.
- If discovered, do not attempt to clean up. Make a note of the location and report it to Swale Borough Council on 01795 4171888 or BPC-SP.
- Participants must wash hands and forearms before eating, drinking, smoking or going to the toilet.
- Participants must cover any cuts, however minor, with surgical tape or waterproof plasters.

### **Manual Handling**

- Leave filled sacks in safe, visible locations on the verges for later collection and transport to Biffa collection points by car/trailer.
- Participants must not lift heavy weights unless comfortable in doing so and before assessing that it is within their capabilities.
- Young persons and others at significant risk (e.g. persons with a previous back injury) are instructed not to lift heavy weights.
- All lifting by young persons to be supervised.
- Wherever possible, lift items with assistance rather than alone.

- Be aware and careful in case sharp objects are protruding from sacks.

## **Road Safety**

- Vehicles will be present.
- Litter Pickers on any roads must wear High Visibility Vests and to work in at least pairs.
- Children are not expected to Litter Pick areas outside the main village.
- Children must remain under supervision and in sight of a responsible adult at all times, preferably by a parent or guardian.
- Children are not to pick litter from the road but to remain in pedestrian only areas or on pavements and paths.
- On busier roads like Swanton Street, work in groups with one person whose main responsibility is to monitor oncoming traffic and to make sure Litter Pickers are safely seen by motorists.
- In Swanton Street warning signs will be put up to alert oncoming traffic that Litter Picking is ongoing.